

City of Glen Rose
P.O. Box 1949
Glen Rose, Texas 76043
Tel: (254) 897-2272
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 **FILE COPY**

Memo

To: Chester R. Nolen
From: Mayor and City Council
Date: November 9, 2015
Re: City Administrator Position


This will constitute a letter of agreement offering you the position of City Administrator with the annual salary to be \$90,000, guaranteed for one (1) year.

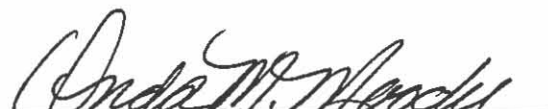
Attached is a copy of the job description.

Two weeks (80 hours) of PTO will be provided upon hire date, with an additional two weeks (80 hours) of PTO being provided upon a positive six (6) month review. You will begin to accrue PTO as any other City employee.

Enrollment in the Texas Municipal Retirement System and the City's health insurance coverage will be immediate upon start date.

Council has also asked that you attend the November 9th City Council meeting at 5:30 PM.


Chester R. Nolen


Onda M. "Sam" Moody, Mayor